Dear Applicant,

Please read the following instructions for the preparation of your “letter of intent”.

In your letter of intent clearly indicate:

1. Your purpose in graduate study (i.e. why do you plan to pursue a graduate degree? What is your career goal?)
2. The area you want to specialize in (It is fine to mention a faculty name here)
3. Your undergraduate research experiences, if any
4. Publication record, if any (particularly for Ph.D. applicants)
5. Attended conferences, certificate programs, if any
6. Technical and/or academic capabilities (i.e. materials characterization, production/fabrication techniques, software)
7. Personal history
8. Plans after graduation